

Employment Law & HR Retainer Service

Practical Employment Law & HR advice, when you need it.

Managing employees can be challenging and time-consuming. Our Employment Law & HR Retainer Service gives you direct access to specialist support, helping you deal with workforce issues confidently while remaining focused on running and growing your business.

Whether you need advice on a difficult employee issue, assistance with HR compliance or guidance on managing risk, we are here to help.

Why Choose Our Retainer Service

As a retainer client, you benefit from:

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|  Direct Access to Expert Advice
Speak to a specialist Employment Solicitor whenever workplace issues arise. |  Reduce Legal & HR Risk
Proactive support helps identify issues before they become costly grievances, disputes or Tribunal claims. |
|  Save Time & Management Resource
Practical guidance and documentation support let managers focus on running the business. |  Unlimited Ongoing Support
Contact us as often as you need by telephone or email, without worrying about unexpected legal bills. |
|  Improved Compliance & Best Practice
Regular reviews keep your contracts, policies and procedures up to date and fit for purpose. |  Predictable Monthly Costs
Budget with certainty through a fixed monthly fee, with specialist support whenever it is needed. |
|  Flexible Support That Grows
Whether you employ five people or five hundred, our service evolves with your organisation's needs. |  No Long-Term Commitment
Unlike many providers, there is no lengthy tie-in period – you can cancel your retainer at any time. |

What's Included



Unlimited Employment Law & HR Support

- ✓ Disciplinary matters
- ✓ Grievances and workplace disputes
- ✓ Performance management
- ✓ Sickness absence and attendance issues
- ✓ Employee conduct concerns
- ✓ Day-to-day HR and employment law queries



Compliance & Risk Management

- ✓ HR compliance health checks
- ✓ Employment law risk audits
- ✓ Annual documentation reviews
- ✓ Initial review of your existing contracts and staff handbook



Dedicated Legal Support

- ✓ Direct access to a specialist Employment Solicitor
- ✓ Practical guidance tailored to your objectives
- ✓ Fast, responsive support when issues arise



Added Value Benefits

- ✓ Routine drafting of day-to-day HR correspondence
- ✓ Discounted rates on employment law & HR workshops
- ✓ Discounted rates on in-house management training

What's Not Included

The retainer is designed for day-to-day Employment Law & HR support and does not include:

- ✗ Employment Tribunal claims
- ✗ Acas early conciliation matters
- ✗ TUPE advice or implementation projects
- ✗ Redundancy exercises
- ✗ Large-scale restructuring projects
- ✗ Specialist advocacy services
- ✗ Third-party expert fees
- ✗ Complete re-drafting of contracts, handbooks or policies

Where work falls outside the scope of the retainer, we will always discuss this with you and provide a separate quotation before any additional work is undertaken.

How It Works

01

Initial Conversation

An obligation-free discussion to understand your business, workforce and support needs.

02

Tailored Quote

A bespoke monthly retainer proposal based on your business's needs.

03

Compliance Health Check

An initial review of your contracts and HR documentation to flag key risks.

04

Ongoing Support

Ongoing access to Employment Law & HR advice whenever you need it.

The DJM Difference

We combine specialist employment law expertise with practical HR support to deliver advice that is clear, responsive and commercially focused. We do not simply explain the law – we help you find the right solution for your business.

Protect your business. Support your workforce. Focus on growth.

Book Your Free, No-Obligation Consultation

Speak to **Lucy Compere**, Employment Law Solicitor, about how our retainer service can support your business.

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